



Europass-Curriculum Vitae

Personal Information

Name
Address
Mobile number
e-mail address
Nationality
Date of birth
Sex



Duarte dos Santos Almeida Novo

Rua do Cabeço, 60 – 3770-013 Bustos
913 488 011
dnovo@cm-olb.pt
Portuguese
10-03-1977
Male

Work Experience

Dates
Occupation or position held

From October 2017 till now

President of the Municipal Council of Oliveira do Bairro

Name and address of employer

Município de Oliveira do Bairro
Ed. Paços do Concelho
Praça do Município
3770-851 Oliveira do Bairro

Dates
Occupation or position held

Since 2000 to 2017

Audit and Accountancy Technician

Main activities and responsibilities

Audit professional activity carried out in companies from various sectors: wines, ceramics, metallurgy, marble and granite, textiles, wood, animal feed, dairy products, industry and trade in construction materials, civil construction, public works, real estate development, hotels, car dealerships, educational establishments, supermarkets, trade in graphic equipment, production and distribution of food products, slaughterhouses, freight forwarders, international transport, holding companies, sector associations, etc.

Expert on accounting issues, by judicial and private appointment, in various processes (including insolvency processes) in the Courts of Aveiro, Oliveira do Bairro, Tábua.

Financial certification of projects - first level controller in EU funds projects.

Name and address of employer

Matos & Vaz, SROC
Rua do Mercado, Bloco 3, 1º direito
3780-214 Anadia
www.mv-sroc.pt
Revisão de Contas e Auditoria

Dates

1999

Main activities and responsibilities

Worked in the banking sector, namely at Caixa Geral de Depósitos - Commercial Area

Name and address of employer

Caixa Geral de Depósitos

Education and Training

Dates	2004
Qualification awarded	Postgraduate Diploma in Taxation
Education or training organisation's name and locality	Faculty of Economics, University of Coimbra
Dates	2000
Qualification awarded	Chartered Accountant - accepted by the Chamber of Chartered Accountants
Education or training organisation's name and locality	Member no. 59641
Dates	1999
Qualification awarded	Degree in Economics
Education or training organisation's name and locality	Faculty of Economics, University of Coimbra
Complementary Training	
Dates	2007
Qualification awarded	Advanced Programme in International Accounting Standards
Education or training organisation's name and locality	EGE
Dates	Since 2000
Education or training organisation's name and locality	Participation in various courses, seminars and symposiums promoted by the Order of Chartered Accountants, CTOC, APECA and other entities.
Personal Skills	
Mother tongue	Portuguese
Other languages	English and French
Driving licence	Driving Licence category B

Bustos, 05 January 2024

(Duarte dos Santos Almeida Novo)